

## Study Scholarships for STEM disciplines 2025/2026 ACTIVITY PROGRAM January 27<sup>th</sup> & 28<sup>th</sup>, 2025

### **Committee 1 – Humboldt Conference Room (Engineering Science & Computer Science)**

#### **Selection Committee:**

1. Dr Simón González Martínez
2. Dr David Guerrero Pérez
3. Prof. Dr Ing. Francisco J. Morales Serrano
4. Prof. Dr Ing. Mario Pacas
5. Dr Sonia Alejandra Torres Sánchez

**Head of Selection Committee:** Christoph Hansert

**Minutes taker:** Malte Mordeja

### **Committee 2 – Director's Office (Mathematics and Natural Sciences, Biosciences, and Veterinary medicine, agricultural and nutritional sciences)**

#### **Selection Committee:**

1. Dr -Ing. Alexander Ditter
2. Dr Jorge Erwin López Gutiérrez
3. Dr Carolina Peña Montes
4. Dr Luis Pocasangre Enamorado
5. Dr Enrique Quiroga González
6. Prof. Dr med. Julieta Rojo Medina

**Head of Selection Committee:** Silvia Stieffermann

**Minutes taker:** Alexandra Treder

## Timetable for Committee 1

### Day 1 – Monday, January 27<sup>th</sup>, 2025

Time	Activity
8:15	Arrival of evaluators and welcome coffee
8:30	Introduction to the evaluation process for both committees / Presentation
9:00	Parallel Interviews – First set (2)
<b>10:00</b>	<b>Coffee Break</b>
10:30	Parallel Interviews – Second set (5)
<b>12:15</b>	<b>Lunch (Catering)</b>
13:30	Parallel Interviews – Third set (5)
15:15	Exchange of impressions & Joint Evaluation
Following	Afternoon meal

### Timetable for Day 2 – Tuesday, January 28<sup>th</sup>, 2025

Time	Activity
8:15	Arrival of evaluators and welcome coffee
8:30	Parallel Interviews – First set (4)
<b>10:00</b>	<b>Coffee Break</b>
10:30	Parallel Interviews – Second set (5)
<b>12:15</b>	<b>Lunch (Catering)</b>
13:30	Parallel Interviews – Third set (5)
15:15	Exchange of impressions & Joint Evaluation
Following	Afternoon meal

## Timetable for Committee 2

### Day 1 – Monday, January 27<sup>th</sup>, 2025

Time	Activity
8:15	Arrival of evaluators and welcome coffee
8:30	Introduction to the evaluation process for both committees / Presentation
9:00	Parallel Interviews – First set (2)
<b>10:00</b>	<b>Coffee Break</b>
10:40	Parallel Interviews – Second set (4)
<b>12:15</b>	<b>Lunch (Catering)</b>
13:50	Parallel Interviews – Third set (4)
15:15	Exchange of impressions & Joint Evaluation
Following	Afternoon meal

### Timetable for Day 2 – Tuesday, January 28<sup>th</sup>, 2025

Time	Activity
8:15	Arrival of evaluators and welcome coffee
8:30	Parallel Interviews – First set (4)
<b>10:00</b>	<b>Coffee Break</b>
10:40	Parallel Interviews – Second set (4)
<b>12:15</b>	<b>Lunch (Catering)</b>
13:50	Parallel Interviews – Third set (4)
15:15	Exchange of impressions & Joint Evaluation
Following	Afternoon meal

### About the selection process

- Two simultaneous committees will be held each day at the times indicated above. Each committee will evaluate the candidates according to their field of study interest, distributed over two days, and will be moderated by DAAD staff. A total of 52 candidates will be interviewed during the entire process. DAAD lecturers will take minutes of the decisions made by the evaluators and write the final protocol. In addition, DAAD staff will be available to assist.
- During the interviews, the candidates' files will be available in digital format (previously sent to the evaluators in folders via One Drive).
- Laptops or tablets may be used as support during the evaluation.
- The period covered by the scholarship depends on the chosen full-time Master's degree program and goes from 10 months to a maximum of 24 months. After the first year of study, the academic achievements of each student will be assessed. If this shows that they will successfully complete their program within a reasonable period of time, the scholarship will continue as planned.
- All interviews will be held virtually through the Microsoft Teams platform. In case a candidate is unable to attend, they will not be considered in the selection process.
- The common language of the interview is English. If the chosen study program requires proof of German, it is advisable to make some questions on German. The DAAD lecturers may assist in the linguistic evaluation.
- A period of 20 minutes is allotted for the evaluation. The following format is suggested:
  - Brief presentation of the candidate to the committee by the evaluators and/or moderators (3 to 5 mins.)
  - Interview (5 to 8 mins.)
  - Exchange of impressions and grade/score assignment (5 to 8 mins.)
- Prior to the interview, each evaluator must prefill the *'evaluation form for study scholarships applicants from aboard'* (one per applicant). An exhaustive explanation on how to fill it can be found in *'Important information for reviewers on the evaluation sheet for study scholarship applicants from abroad'*.
- The evaluators should make use of the evaluation forms where they express their opinion and ranking regarding each candidate. These forms are available in the One Drive folder.
- For the evaluation, the criteria are as follows:
  - Academic qualification (up to 50 points)
    - academic achievements
    - course of studies
    - knowledge of the language(s) of instruction or working language(s)
    - if applicable, relevant internships, work experience
  - Quality of the study project (up to 20 points)
    - Quality of the study project and of the preparation (preliminary

- information, choice of degree pro-gramme, host university and establishment of contacts)
  - Integration of the project into the academic career path
- Potential of the applicant (up to 30 points)
  - Motivation: academic and personal reasons for the stay in Germany, German language skills (if different from the working language)
  - Prospects: Significance of the stay in Germany for further academic, professional and personal development
  - Extracurricular commitment: extracurricular knowledge and skills, social commitment
- In addition, the following information should be reflected in the protocol:
  - If the candidate wishes to attend a German course prior to the start of the semester and the duration of the course. There are only three options:
    - 6 months starting in April
    - 4 months starting in June
    - 2 starting in August
  - If the applicant plans to have their family (spouse, child/children) join them in Germany.
  - If provided in the application form, consideration for equal opportunities to 'special life circumstances', for example disability, chronic or prolonged illness, raising children, caring for relatives, refugee background, extensive employment required to finance studies, etc.
- Each of the evaluators present on the committee must give a score for each of the criteria mentioned above. The grading scale to be used is as follows:
  - 80-100: Eligible for scholarship.**
  - 60-79: Debatable case.**
  - 0-59: Not eligible for scholarship.**

**Evaluators should not award the same final score to two or more candidates and will work with hundredths for a better differentiation in the Final Ranking.**

- Since points of view may vary, at the end of the session the ratings given may be reconsidered and if necessary modified in a final session for both commissions.
- At the end of the second day, both committees will prepare a final ranking for the successful candidates that will be awarded a scholarship and the reserve list.
- It is crucial for the DAAD to ensure that there is no conflict of interest to **guarantee an impartial evaluation**. If you do not feel comfortable evaluating a candidate, please let us know no later than January 13, 2025, so we can assign another evaluator.

For any situation, my contact information is as follows:

**Mariana Luna Torres**

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